



USAT Paratriathlon Committee Meeting
02/17/14 minutes

1. Re-vote for BOD – voting ends this week
2. Agenda
 - a. Discuss filling open committee seats
 - b. Discuss budget areas
 - c. All committee members present except for Fowler. Amanda also not present.
3. Open committee seats
 - a. Colin Grove
 - i. Mid-west region
 - ii. Sits on mid-west regional paratriathlon council
 - iii. Professor at UW Madison
 - iv. Physical therapist
 - v. Is interested in becoming a paratriathlon classifier
 - b. Jess Roising
 - i. Rocky mountain region
 - ii. Competition manager at National Ability Center in Park City
 - iii. Keri pointed out high quality of both staff and programming at National Ability Center
 - iv. Jack indicates need for a committee member representing the rocky mountain region – although we are not required to have a person on the committee from each different region
 - c. David Kyle
 - i. Southeast region
 - ii. Has been a member of the US national paratriathlon team (Tri 3) and has been competing for many years
 - iii. Is out of competition this year and looking for opportunities to give back to the sport
 - d. Actions
 - i. Eric will reach out to these three individuals by end of week in order to gauge their interest
 - ii. Committee will review resumes / personal statements from each individual and make a decision about committee additions hopefully before the end of February
4. Budget areas
 - a. Our budget is larger than in previous years because USAT is satisfied with our quality of work, but we need to be sure to spend our budget in entirety and as proposed. Mike has broken the budget into 7 different areas so that we can better track / plan / manage spending.
 - b. Finish line celebration at paratriathlon nationals
 - i. Eric is working on this
 - ii. Planned budget: \$1250 allocated to Q2



- iii. RD has indicated that we have a tent and space to put it at the finish line. RD knows we are coming and would like to be accommodating
- iv. Finish line field area is being remodeled before paranationals this year
- v. action item: still need to plan specific finish line activities / timeline
- c. Outreach, education, and communications
 - i. Mike and Kim working on this
 - ii. Planned budget: \$1,500 (Q1), \$2,250 (Q2), \$2,250 (Q3), \$1,500 (Q4)
 - iii. Kim and Mike would like to work on making a more streamlined, “one stop shop” website for paratriathlon
 - 1. could hire a tech person to work on it
 - 2. site would include how-to videos, rules, training plans, and all sorts of information relevant to both beginners and elites
 - iv. USAT staff has difficulty making rapid website changes because of their IT workload, so we may look into using funds to hire someone to make website edits for us
 - v. action items:
 - 1. Mike will speak with Amanda about logistics
 - 2. Jack will speak with USAT about the possibility of us running our own website or hiring people to update content on their website in a more timely manner
 - 3. Kim will scour the internet for current paratriathlon resources that may be relevant to post to our new website.
- d. Development of USAT clubs’ programs with paratriathlon focus.
 - i. Ami and Kim working on this
 - ii. Planned budget: \$500 (Q1), \$1,000 (Q2), \$1,000 (Q3)
 - iii. Hope to reach out to established triathlon clubs and integrate paratriathletes into their membership
 - iv. Also hope to integrate able-bodied athletes into paratriathlon though volunteering as handlers or other activities
 - v. There is a database of USAT clubs, but it is probably most efficient to work with individuals at the regional level in order to determine which clubs are best suited to integrate paratriathletes with minimal work
 - 1. Need clubs with people who are willing to reach out to paratriathletes
 - 2. Need clubs with large, well-established membership contingencies
 - 3. Could work with clubs to run paratriathlon clinics to help recruit paratriathletes / enhance longevity of programming
 - vi. Can also work with disability sport clubs to identify possible clubs to work with
 - vii. action item: begin dialogue with regional representatives in order to identify triathlon clubs to reach out to
- e. Regional Paratriathlon Development Grants Program.
 - i. Ami and Deanna
 - ii. Planned budget: \$5,000 (Q4)
 - iii. Timeline and method of disbursement of funds will be similar to / same as last year
 - iv. action item: no actions currently needed
- f. Mid-Year Meeting for Committee.
 - i. Eric and Amanda



- ii. Budget is consistent with USAT travel guidelines. Assumes 8 members travel for meeting, skills clinic and race. Planned budget is:
 - 1. Airfare: \$4,200
 - 2. Van rental (2 days): \$300
 - 3. Lodging (3 days, shared rooms): \$1,800
 - 4. Per diem (3 days): \$960
- iii. Consider holding our meetings in a different location from last year in order to improve accessibility to meeting venue
- iv. actions: Mike will speak with Amanda, hold for now on other items
- g. Regional paratriathlon development initiatives.
 - i. Deanna and Eric
 - ii. Planned budget: \$2,500 (Q1), \$1,250 (Q2), \$1,250 (Q3)
 - iii. Purpose: travel stipends to help committee members travel to various regional events. money could also be used to rent floor space at expos.
 - iv. Each committee member should “keep ears open” for relevant events in their area (camps, clinics, expos, etc.)
 - v. Committee members should request permission to travel and provide a rough budget before traveling if they wish to be reimbursed for expenses.
 - vi. There is a large multisport expo in the Georgetown, MD area that is relatively local to Kim.
 - vii. action item: Kim will check with Dawn Rudolph to see if it is worth going to the multisport expo in MD
- h. Military paratriathlon camps/clinics.
 - i. Keri, Travis, and Mike
 - ii. Budget planning is for 2 Committee members per camp; total of 10 individuals; travel budget only. \$2,640 (Q1), \$5,280 (Q2), \$5,280 (Q3).
 - 1. Airfare: \$5,250
 - 2. Lodging (3 days): \$6,750
 - 3. Per diem (3 days): \$1,200
 - iii. Have a series of camps in the works for 2014
 - 1. Veterans to victors camp
 - a. Modeled after Dec 2012 camp that was successful
 - b. San Antonio, last weekend in March
 - c. 15 local athletes going (cuts airfare expenses)
 - d. not a VA military camp
 - 2. Lakeshore Foundation
 - a. Birmingham, AL
 - b. includes several sports; athletes can choose a sport to specialize in on the last day and learn more about it
 - c. Keri will be going to help with paratriathlon clinics
 - d. not a VA military camp
 - 3. Walter Reed
 - a. still up in the air
 - b. not a VA military camp
 - 4. USA paratriathlon military challenge
 - a. Charlotte, NC July 25-27
 - b. Mike still ironing out details



- c. confirmed military VA camp
- 5. CAF camp
 - a. Pensacola, FL May 15-18
 - b. confirmed military VA camp
- 6. National ability center paratri camp
 - a. Park City, UT Sept 11-14
 - b. confirmed military VA camp
- 7. Pending VA military camps in Ohio and Colorado Springs this summer, but not confirmed yet