

USAT Board of Directors

Teleconference Call

April 4, 2011

In attendance:

Bob Wendling
Eric Averill
Candy Cheatham
Steven Sexton
Brian Harrington
Celeste Callahan
Kevin Smeltzer
John Lines
Dave Kuendig
Vince O'Brien
Melissa Merson – ex-officio

Absent:

Victor Plata

Bob Wendling called the meeting to order at 6.00 pm MDT.

Office Update

Rob Urbach provided an office update to include paratriathlon program, youth coordinator position and a retention conversion plan. These items will be developing and more detailed information will be presented at the Tucson, AZ in-person Board meeting.

Treasurer's Report

Steve Sexton stated he will have a full report for the in-person Board meeting in Tucson, AZ on April 30.

RDC (Race Director Committee) Report

Eric Averill reported that the newly populated committee had their first meeting of the year on March 16. The population of the committee includes Brad Davison, Scott Langen, Amber Wasendorf, Penni Bengston, Patty Swedberg, Greg Hawkins and Barry Siff as the Chair. The RDC will be meeting every 3rd Wednesday of each month.

Athletes of the Year Proposal

Chuck Graziano presented the following proposal:

March 6, 2011

To: USAT Board of Directors
From: Chuck Graziano, Chair
Age Group Committee

Re: Athletes of the Year Awards

Members of the Board:

The Age Group Committee has been discussing ways in which to elevate the level of recognition and prestige of our Athletes of the Year awards to a level that recognizes the accomplishment of those receiving this award. As you know, Athletes of the Year are recognized each year based upon the previous year's accomplishments in racing. Categories that are recognized (and that would be part of this proposal) include: Overall Male and Female, Masters Male and Female, Grand Masters Male and Female, PC Male and Female and Duathlete Male and Female. Duathletes are nominated and recommended by the Duathlon Committee (which is represented on the Athletes of the Year Committee) and PC Athletes are nominated and recommended by the PC Committee, also represented on the committee.

It should be recognized that, with the exception of our Hall of Fame Induction, this is the most prestigious award given by USAT to Age Group Athletes. Age Group Championships are certainly high caliber, but represent a single day's performance. An Athlete of the year would have to have performed consistently at the top of their division over an entire year. Yet, despite the high level of this award, our past practice has been to mail a trophy to recipients, and to give a brief description of their accomplishments in our magazine. It is our desire to correct this by what is included in this proposal.

We propose that an awards ceremony be conducted at the National Age Group Championship. After consultation with staff and research into various schedules, venues and expenses, we have come to the conclusion that a reception be held on Thursday evening (6:00PM to 8:00PM) at which we would also have a guest speaker. The reception would provide a light buffet and soft drinks. Alcohol available by cash bar for those interested. We have narrowed the venue to three locations in Burlington, all of which would be able to provide what we need for a price range (all included) of about \$35 per person. The ceremony would be a draw due to the awards being presented, the guest speaker and the opportunity to network/socialize with others in town for the event.

We will encourage people to come into town early by providing an early "check in" on Thursday as well as a Friday Morning swim on the swim course. In its first year, we would not expect a huge turnout, however, we are estimating about 75 people for the purposes of budgeting.

The AGC Budget proposed \$10,000 for the Athletes of the Year program. The attached draft budget shows a total expense of \$7,550. (While the proposed budget would have provided enough funding for the program, we understand from staff that this budget has not been approved by the board). Part of

this is providing a low admission cost (\$25 versus our cost of \$35 per person) to be a further incentive in the first year of this program. Our success at providing a quality evening should eliminate the need to subsidize the cost in future years. We would provide the Athletes of the Year with a \$200 stipend for travel expenses, a complimentary race entry and admission for themselves and their guest to the ceremony on Thursday evening.

We believe that it is appropriate for USA Triathlon to provide such an event to honor the highest performing age group athletes of the year. We request that the Board approve the additional funding needed to execute this recommendation and will welcome any questions that you may have.

The following is our projected budget:

Athletes of the Year Recognition Reception

Income	
Admission Charges for Event	
\$25 x 75	\$ 1,875.00
Total Income	\$ 1,875.00
Expenses	
Event at \$35 per person, 75 people	\$ 2,625.00
AOY travel stipend @ \$200 x 12	\$ 2,400.00
Race Entry Fee for AOY @ \$135 x 12	\$ 1,620.00
AOY & guest admission to event \$35 x 2 x 12	\$ 840.00
AOY Awards:	
AOY Trophy @ \$60	\$ 720.00
AOY Training/warm up jacket @ \$60	\$ 720.00
General & Administrative Expenses	
Signage and Printing	\$500
Total Expenses	\$ 9,425.00
Net Income/Expense	\$ (7,550.00)

Respectfully submitted,

Chuck Graziano, Chair
On Behalf of the Age Group Committee

John Lines motioned, Brian Harrington seconded to accept the Athletes of the Year Awards.

Motion passed unanimously with no abstentions.

Collegiate Triathlon Association (CTA)

J Ritterbeck presented the Collegiate Triathlon Association (CTA) document and Competitive Rules and Bylaws.

CTA: Competitive Rules of Racing for Collegiate Triathlon

How the Collegiate Committee got to this point

The attached document has been the center of discussion for the Collegiate Committee for the past 3 years. Due to the rapid growth, and competitiveness, with collegiate triathlon the need became apparent to establish a more comprehensive set of competitive rules.

Two years ago an initial draft was compiled that used the original West Coast Collegiate Triathlon Conference (WCCTC) constitution as a general framework for topical areas since it has been around the longest and was the first organized conference. The WCCTC constitution has been refined every year since 2006 by all member schools participating in the discussion. So, when the CC used it as a reference, it had been well-vetted for dealing with racing for a number of years. When the CC began expanding upon that framework to make it fully applicable to the entire nation, the document was looked at one chapter and section at a time. The CC read each section and sub-section during their annual CC Summits and discussed ideas that would best suit each representative region for all collegiate teams throughout the country. The CC covered as much of the document as possible at the annual Summit, but during the year between meetings they would continue the discussion via conference calls (typically monthly) and via emails and a Google group discussion board.

Specific tasks or research assignments were given out to the committee members and conference representatives. Each committee member was tasked to get feedback from each collegiate team in their region to make sure every situation was being addressed and heard. After all the discussions, a vote was typically taken as to how the rule or practice would be written.

The board liaison, Steve Sexton, has been included in this process. He attended the 2010 Summit meetings and has provided the CC his concerns and feedback. The CC has taken his feedback into consideration with the final draft of the document.

A complete draft of the Rules were compiled and distributed, and the CC has undergone an entire year of revisions and refinements to that specific document. The last edits were compiled and put in by the chair of the committee, J. Ritterbeck. This process also was done to ensure internal consistency as well as consistency to USAT Competitive Rules.

J. Ritterbeck took on this task because this type of document is what he works with every day as a Planner for the County of Santa Barbara - working with Zoning Ordinances, CEQA, Coastal Plans, Land Use Law and Comprehensive Plans for the entire County.



**The Collegiate
Triathlon
Association**

**COMPETITIVE RULES AND
BYLAWS
FOR COLLEGIATE TRIATHLON**

USAT Collegiate Triathlon Association

Web site: <http://www.usatriathlon.org/>

Edited by the Collegiate Commission

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1. DEFINITIONS

1.1. DEFINITIONS. Specific terms used within these Rules are defined as follows:

- 1.1.1. **Academic Year** means a year beginning on August 1 of one calendar year and ending on July 31 of the following calendar year.
- 1.1.2. **Athlete** means a member of a Team who is eligible pursuant to these Rules to participate in a collegiate triathlon race.
- 1.1.3. **Event** means all races under a single USAT sanction or race permit, including Conference races, and all races in a single National Championship.
- 1.1.4. **IPEDS** means the “Integrated Postsecondary Education Data System” database published annually by the U.S. Department of Education at <http://nces.ed.gov/ipeds/pas/>.
- 1.1.5. **Race** means a single team scoring opportunity for all eligible athletes on a team.
- 1.1.6. **Rules** means the CTA Competitive Rules of racing for Collegiate Triathlon. The Rules are the official regulations governing the procedures and actions of collegiate triathlon in the United States.
- 1.1.7. **School** means a degree-granting institution as defined by IPEDS.
 - 1.1.7.1. A **Branch Campus** is defined as a location of an institution that is geographically apart and independent of the main campus of the institution. A location is independent of the main campus if the location is (1) permanent in nature, (2) offers courses in educational programs leading to a degree, certificate, or other recognized educational credential, (3) has its own faculty and administrative or supervisory organization, and (4) has its own budgetary and hiring authority.
- 1.1.8. **Team** means a triathlon club or team affiliated with and permitted to represent a school or institution that is eligible pursuant to these Rules to participate in a collegiate triathlon race. A school may field one men’s team and one women’s team.

2. COLLEGIATE TRIATHLON MISSION STATEMENT

2.1. *The Collegiate Triathlon Association promotes team-oriented triathlon for women and men of all abilities and focuses on the following:*

- 2.1.1. **PROVIDING COLLEGIATE STUDENTS WITH AN INTRODUCTION TO THE SPORT OF TRIATHLON.**
- 2.1.2. **ENABLING COLLEGIATE ATHLETES TO PURSUE AN EDUCATION WHILE BENEFITING FROM DEVELOPMENT OPPORTUNITIES THAT INTEGRATE AMATEUR AND ELITE TEAMS WITH NATIONAL DEVELOPMENT PROGRAMS.**

- 2.1.3. **CREATING PERSONAL GROWTH AND LEADERSHIP DEVELOPMENT OPPORTUNITIES FOR THE STUDENT-ATHLETE, BOTH IN AND OUT OF COMPETITION.**
- 2.1.4. **MAKING EVERY ATTEMPT TO ENSURE THAT THE SPORT OF TRIATHLON IS BOTH AFFORDABLE AND ACCESSIBLE TO ANY STUDENT WHO WANTS TO SWIM, BIKE AND RUN.**

3. Governance

3.1. USA TRIATHLON

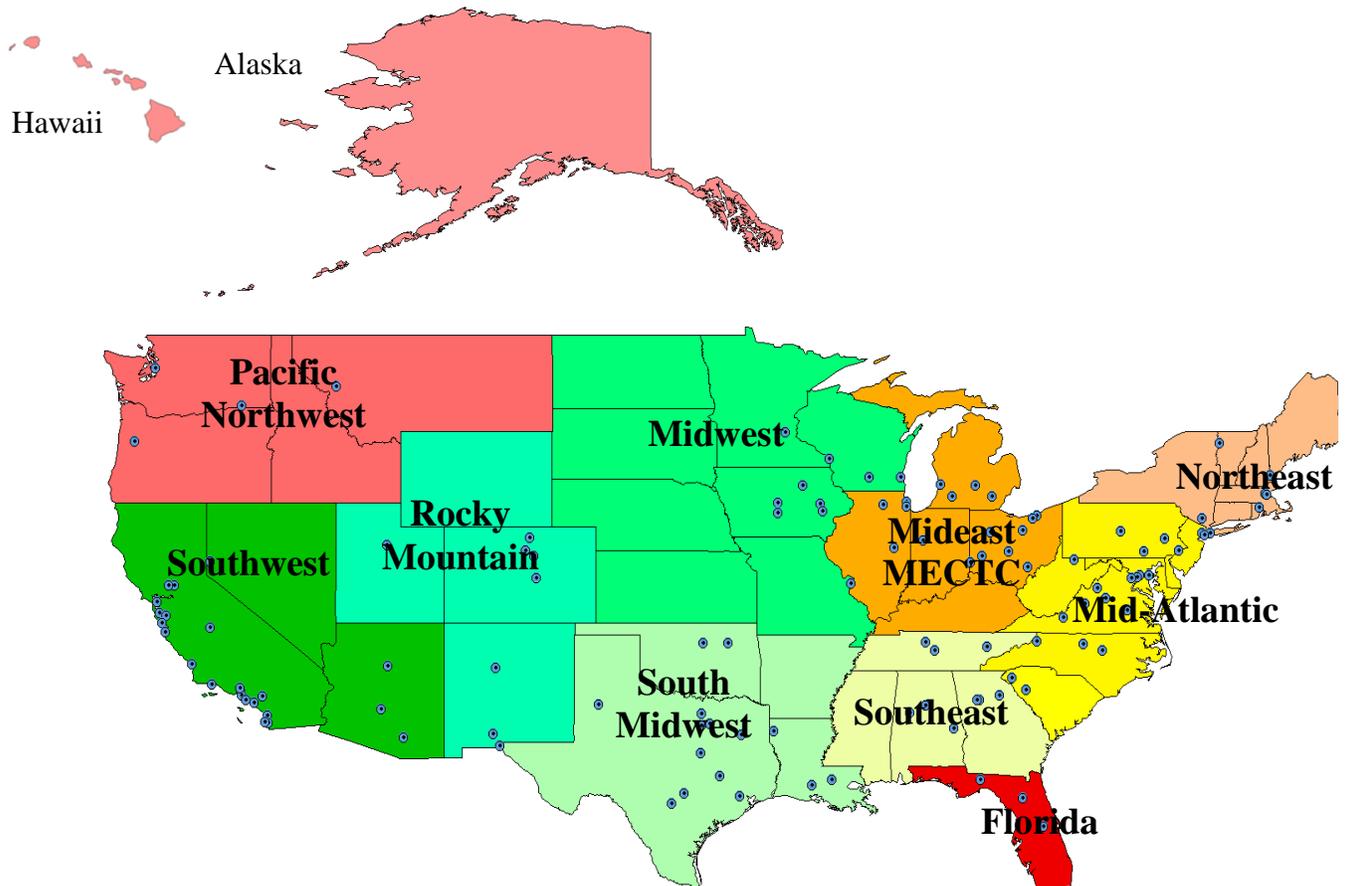
- 3.1.1. USA Triathlon, Inc. (“**USAT**”) is the national governing body for the sport of triathlon in the United States and is a member of the United States Olympic Committee.
- 3.1.2. USA Triathlon is governed by the Board of Directors (“**Board of Directors**”), which has general charge of the business affairs and activities of the organization and defines the policies to be followed in carrying out the purposes of the organization as set in the bylaws.
- 3.1.3. The Collegiate Triathlon Association (“**CTA**”), is an association of USA Triathlon.
- 3.1.4. The CTA and Collegiate Triathlon’s governance structure is defined by its bylaws (the “**Bylaws**”) and CTA Competitive Rules, in accordance with the USAT Competitive Rules and all other organizational documents of USAT.
- 3.1.5. Oversight of the CTA is administered through a governing body known as the **Collegiate Committee** (“**CC**” - see Section 3.2 for details).

3.2. THE COLLEGIATE COMMITTEE

- 3.2.1. **INTRODUCTION. THE COLLEGIATE COMMITTEE (CC) IS THE WORKING GROUP OF THE COLLEGIATE TRIATHLON ASSOCIATION TASKED BY THE USAT BOARD OF DIRECTORS. THE CC MAINTAINS THE NATIONAL STRUCTURE OF COLLEGIATE TRIATHLON AND THE MANNER IN WHICH EACH USAT CONFERENCE OPERATES.**
- 3.2.2. Background. The Collegiate Committee was created after the 2004 Collegiate Nationals in Lake Havasu, in response to the growing popularity of collegiate triathlon. The original CC consisted of 6 Commissioners serving two-year terms, representing distinct regions throughout the United States and 1 Chairperson, appointed by USAT.
- 3.2.3. **MISSION. THE MISSION OF THE CC IS TO ADMINISTER, DEVELOP AND PROMOTE COLLEGIATE TRIATHLON. THE CC SHALL DEVELOP AND MAINTAIN A FRAMEWORK THAT EMPOWERS EACH CONFERENCE TO DEVELOP ITS OWN RACE SEASON ANNUALLY. THE CC SHALL ALSO ENCOURAGE COMPETITIVE EXCELLENCE, AND SHALL PURSUE A LEADERSHIP ROLE BOTH REGIONALLY AND NATIONALLY IN ORDER TO FOSTER THE CONTINUED GROWTH OF COLLEGIATE TRIATHLON THROUGHOUT THE NATION.**
- 3.2.4. **THE CC MAINTAINS THE NATIONAL STRUCTURE IN WHICH THE CTA OPERATES AND REVIEWS THE RULES THAT GOVERN THE SPORT OF TRIATHLON AT THE COLLEGIATE LEVEL. THE CC SHALL:**
 - 3.2.4.1. Hold a yearly Summit Meeting to discuss issues pertaining to the CTA.

- 3.2.4.2. Undergo a yearly review of the Rules and shall modify these Rules if found necessary (e.g., National Championship scoring rules, eligibility criteria, and qualification guidelines).
 - 3.2.4.3. Develop a greater level of consistency in the organization and structure across all Conferences in the country (i.e. similar Board structure, scoring system, and conference bylaws).
 - 3.2.4.4. Continue to develop and regulate the National Championship slot allocation and distribution system from which collegiate Conferences determine athlete and team qualification for the Championship.
 - 3.2.4.5. The CC shall submit all recommendations for changes to the Rules to the Board of Directors for review and final approval.
- 3.2.5. Governance. The CC is governed by its members, consisting of one representative from each Region and one additional top-athlete representative (all of whom are “**Commissioners**”), a CC Chairperson (“**Chair**”), and one liaison from both the USAT Board of Directors and the USAT staff.
- 3.2.5.1. Each Commissioner is elected pursuant to these Bylaws.
 - 3.2.5.2. A breakdown of Commissioner Regions are shown below and match USAT Age Group Regions.

Collegiate Commissioner Regions



- 3.2.6. Collegiate Commission Chair. The day-to-day administration of the CC is the responsibility of the Chair in cooperation with the Commissioners.

- 3.2.6.1. The Chair must be both approved by the USAT Board of Directors.
 - 3.2.6.1.1. It is highly encouraged that the Chair be someone who has previous experience as an athlete or coach, has participated or been involved with a previous Collegiate National Championships, and has previously served on the Commission.
- 3.2.6.2. The duties of the Chair include, but are not limited to:
 - 3.2.6.2.1. Setting schedules for conference calls and/or email communications of the CC.
 - 3.2.6.2.2. Serving as a liaison between the USAT Board of Directors, staff and the CC.
 - 3.2.6.2.3. Overseeing the election of new CC members each spring.
 - 3.2.6.2.4. Helping resolve problems/disputes at the Regional level.
 - 3.2.6.2.5. Serving as the representative voice of the CC when needed.
 - 3.2.6.2.6. Serve as a mediator in disputes with and within the CC.
 - 3.2.6.2.7. Facilitate discussion with key stakeholders on emerging topics of Regional and National significance to collegiate triathlon.
 - 3.2.6.2.8. Voting only to break a tie vote of the CC.
 - 3.2.6.2.9. Set election dates.
- 3.2.6.3. The Chair should be appointed, or re-appointed, every two years by a majority vote of the Commissioners and the approval of the USAT Board of Directors.
- 3.2.6.4. The Chair can be removed from his/her position by the USAT Board of Directors or a 2/3's majority vote of non-confidence by the CC.
- 3.2.7. Collegiate Commissioners. The Collegiate Commissioners have the responsibility of developing policy and long-term goals for collegiate triathlon, as well as programs to be implemented, taking athletes' input and their best interests into consideration.
 - 3.2.7.1. Commissioner terms are two years in length and run from June 1st of their election year until May 30th two years later.
 - 3.2.7.1.1. These term dates are established so that the election process will begin immediately after Collegiate Nationals and that the new Board members will be in place to begin preparations for the following year.
 - 3.2.7.2. All Commissioners must be able to serve a two-year term. Commissioners must be either:
 - i. Athlete, pursuant to criteria set forth in the Rules;
 - ii. The coach of a team who is recognized as such by the team's school;
 - iii. A Conference Director.
 - 3.2.7.3. There is no limit on the number of terms a Commissioner may serve provided they maintain eligibility and are elected pursuant to the Rules.
 - 3.2.7.4. If a new Commissioner is not elected, the outgoing commissioner or a newly appointed Commissioner may serve in an interim capacity until an officially elected Commissioner is able to assume the position.
- 3.2.8. Top-Athletes Commissioner. In addition to meeting the other eligibility requirements set forth in these Bylaws, the Top-Athletes Commissioner must have finished in the top 20 male or female finishers in the Collegiate Nationals preceding their election.
 - 3.2.8.1. If a new Top-Athletes Commissioner is not elected, the outgoing Top-Athletes Commissioner may continue in an interim capacity until an

- officially elected Top-Athletes Commissioner is able to assume the position.
- 3.2.8.2. The CC also retains the right to appoint an Top-Athletes Commissioner in the case that an eligible and officially elected candidate is not nominated.
- 3.2.9. Collegiate Commissioner Duties.
- 3.2.9.1. Each Commissioner should be dedicated to the continued growth of triathlon at both the National level and within their respective USAT Region. This includes, but is not limited to:
- i. Helping individuals start new teams at their respective schools;
 - ii. Encourage teams to join and compete in Conference events;
 - iii. Participate in the administration of the Conference.
- 3.2.9.2. Each Commissioner is expected to keep a current database of contact information for all registered teams in their Region.
- 3.2.9.3. Each Commissioner is expected to participate in scheduled CC discussions and conference calls.
- 3.2.9.4. Additionally, each Commissioner should prepare an overview of activity and growth within their Region and to bring matters of concern to the attention of the CC when requested by the Chair.
- 3.2.9.5. Each Commissioner is also expected to send regularly updates to all team representatives (“**Team Reps**”) and the Conference Director in their Region and to maintain open lines of communication with their teams.
- 3.2.9.6. Each Commissioner will be responsible for reviewing and approving their respective Conference racing schedules in accordance with these Rules prior to the beginning of the official race season each academic year.
- 3.2.9.7. Each Commissioner should conduct and/or facilitate meetings inclusive of all Team Reps from their Region at the Collegiate National Championships to discuss issues relevant to their Region / Conference.
- 3.2.9.8. Each Commissioner should immediately alert the CC to any concerns that arise from the teams in their Conference that may affect collegiate triathlon nationally.
- 3.2.9.9. Each Commissioner shall make every attempt to attend a yearly Collegiate Summit Meeting.
- 3.2.9.10. Each Commissioner should also make every attempt to be present at the Collegiate National Championships.
- 3.2.10. Commissioner Conduct. All Commissioners must exercise their responsibilities in a manner that is kind, sensitive, thoughtful, and respectful as outlined under the USA Triathlon Board of Directors and Volunteer Code of Ethics. Annually, each member of the CC must sign and return the USAT Code of Ethics.
- 3.2.11. Commissioner Removal (Internal). If a Commissioner has been derelict of their duties they can be removed by a two-thirds majority vote. There are no rules for automatic removal, but a vote on removal may be recommended for a Commissioner for any of the following:
- i. Missing 3 conference calls in the last year;
 - ii. Routinely fails to provide Regional updates when requested by CC Chair;
 - iii. Failure to respond to e-mails or communicate with people in their region, the CC or USAT staff in a timely manner;

- iv. Demonstrates inappropriate disrespect to other Commissioners, the Chair, or USAT staff;
 - v. Participates in activities that marginalize or tarnish the CC.
- 3.2.12. Commissioner Removal (by Region). A Commissioner may also be removed by a vote of non-confidence by their Region's schools through the following procedure:
- 3.2.12.1. In order for a Commissioner to be removed from their position, a Team Rep or Conference Director from the respective Region must contact the Chair to present the issues.
 - 3.2.12.2. If this situation cannot be satisfactorily mediated by the Chair, a vote of non-confidence may be held.
 - 3.2.12.3. In order for a Commissioner to be removed from their position, a 2/3's vote of non-confidence must be cast by eligible and participating Team Reps from that Region.
- 3.2.13. Commissioner Replacement. If for any reason a Commissioner needs to be replaced (due to removal or resignation) the Collegiate Triathlon Manager in cooperation with the Chair, and the CC, shall appoint and approve an interim Commissioner.
- 3.2.13.1. The appointee shall meet the CC eligibility criteria specified in Section 3.2.8 of these Rules.
 - 3.2.13.2. The appointee shall serve until the nearest Commissioner election cycle (whether that Commissioner's term is ending or not).
 - 3.2.13.3. A new Commissioner shall be elected at that time pursuant to the election procedures specified in Section 3.2.16 of these Rules.
- 3.2.14. Nomination Criteria
- 3.2.14.1. Each team may submit one nomination for their Regional Commissioner.
 - 3.2.14.2. Each nomination for a Commissioner position must be submitted by the team president or designated Conference representative to the outgoing Regional Commissioner and CC Chair.
 - 3.2.14.3. Nominees must meet Section 3.2.8 criteria.
 - 3.2.14.4. If no nominations are received during an election cycle and the outgoing Commissioner has elected not to re-run for the position, the CC Chair may appoint an interim Commissioner to serve in the position until a candidate has been properly elected to the position.
- 3.2.15. Elections
- 3.2.15.1. The election process for a Commissioner position will be led by the outgoing Commissioner.
 - 3.2.15.1.1. If the outgoing Commissioner is unable or unwilling to lead the election process, the Chair will then conduct the election process.
 - 3.2.15.2. Each team in a Conference shall have one vote in electing the new Regional Commissioner.
 - 3.2.15.3. Each Top-Athlete (as determined by their placing in the previous Collegiate National Championship) shall have one vote in electing the Top-Athlete Commissioner.
 - 3.2.15.4. Elections for Commissioners for the following positions will occur in **even** numbered years:
 - i. Top-Athlete Commissioner;
 - ii. South Midwest Commissioner;

- iii. Mideast Commissioner;
 - iv. Mid-Atlantic Commissioner;
 - v. Northeast Commissioner;
 - vi. Florida Commissioner.
- 3.2.15.5. Elections for Commissioners for the following positions occur in **odd** numbered years:
- i. Pacific Northwest Commissioner;
 - ii. Southwest Commissioner;
 - iii. Midwest Commissioner;
 - iv. Southeast Commissioner;
 - v. Rocky Mountain Commissioner.
- 3.2.15.6. Each year the Chair shall set specific dates for election deadlines pursuant to the election procedures in these Rules.

4. ENFORCEMENT & CHANGES TO THE COLLEGIATE RULES

4.1. CODE OF CONDUCT

- 4.1.1. Collegiate triathlon is dependent on the goodwill and support of its volunteers, communities, sponsors, schools and other stakeholders. Participation in USAT collegiate triathlon by athletes and teams is a privilege. Consequently, collegiate triathlon, acting through the USAT Board of Directors, the CC, and the Conference Directors may penalize athletes, teams and others within the CTA found in violation of the collective “Code of Conduct” or “Rules” contained in these CTA Competitive Rules for Collegiate Triathlon.
- 4.1.2. In all cases, such punishment will include official notification from a representative of USAT, the CC Chair, or the Conference Director (for Regional issues) to the:
- 4.1.2.1. The Regional Conference Director;
 - 4.1.2.2. Team president(s);
 - 4.1.2.3. Representative of the School (i.e., club faculty advisors and/or coaches).
- 4.1.3. Each collegiate triathlon athlete and team is also subject to conduct outlined in the USAT Competitive Rules, which may be obtained from the USAT website.

4.2. ENFORCEMENT OF THE RULES.

- 4.2.1. USA Triathlon and the CC are responsible for the enforcement of these Rules, including but not limited to the enforcement of penalties. All disciplinary actions handled by the CC are subject to the same procedures as USA Triathlon disciplinary actions.
- 4.2.1.1. Rules outlined in this document for collegiate triathlon may not supersede the rules set forth by USAT in the Competitive Rules.
 - 4.2.1.2. Individual Conferences may not set rules lower than the standards set within these CTA Rules, but may set more strict rules as long as those rules do not conflict with these or the USAT Competitive Rules.
- 4.2.2. Each section contained in these Rules may be followed by a range of penalties for non-compliance. In the absence of specifically outlined sanctions, one or more, but not limited to, the following sets of penalties may be enforced against athlete(s) and/or their team(s) for violation of these Rules:

- 4.2.2.1. Forfeiture of points earned by the athlete and/or team in a collegiate triathlon event (and moving up of lower placed athletes and teams in the scoring).
- 4.2.2.2. Forfeiture of placing earned by the athlete and/or team in a collegiate triathlon event (and moving up of lower placed athletes and teams in the scoring).
- 4.2.2.3. Disqualification of athletes and/or teams from an event.
- 4.2.2.4. Forfeiture of athlete and/or team eligibility for a specified period of time.
- 4.2.2.5. Athlete and/or team suspension.

4.3 CHANGES TO THE RULES.

- 4.3.1 The CC will consider changes to the Rules at least once a year at the Summit Meeting.
- 4.3.2 In order to be considered, a proposed Rule change must be submitted prior to July 1st of that year by the Regional Commissioner to the Chair, acting on his or her own behalf, on behalf of a their Region/Conference, or on behalf of one or more collegiate teams, athletes or other individual within the CTA.
- 4.3.3 To be considered, each proposed Rule change must include:
 - 4.3.3.1 The affected section of the Rule(s);
 - 4.3.3.2 The language of the Rule(s) in effect;
 - 4.3.3.3 The proposed revision to the Rule(s); and
 - 4.3.3.4 An explanation of and justification for the proposed rule change and expected benefit to collegiate triathlon on the National-level.
- 4.3.4 The CC will consider proposed Rule changes by a date no later than September 15th of that year.
- 4.3.5 Each year, the CC will deliver to the USAT Board of Directors any proposed revisions to the Rules no later than October 1st for internal review and approval by USA Triathlon.
- 4.3.6 Any changes proposed after July 1st, but before September 15th, may be considered at the discretion of the CC, which may, chose to discuss and/or debate such proposed changes and may vote to include them in the revised Rules to be sent to the Board.
- 4.3.7. Interim/emergency changes to the Rules may be made prior to the annual Summit Meeting if they are time sensitive. Such changes may be through the following process:
 - 4.3.7.1. Interim changes to the Rules may be brought to the Chair by anyone from the USAT Board, USAT staff, the CC, or Conference leaders.
 - 4.3.7.2. Team Reps must go through either their Commissioner or Conference Director to propose a Rule change.
 - 4.3.7.3. The Chair may then decide whether the issue can be addressed adequately through email or whether it warrants a full discussion by the CC.
 - 4.3.7.4. If a full discussion is necessary, the Chair will add the proposed change to the Rules on the agenda for the next scheduled CC discussion.

4.4 PETITIONS.

- 4.4.1 The CC has the authority to grant exceptions provide interpretations and clarifications to these Rules on a case-by-case basis.

- 4.4.2 Any athlete or team who wishes to be provided with an interpretation, clarification, or exception to any of these Rules must submit a petition to the Chair, their Regional Commissioner and Conference Director in which the athlete's team competes.
 - 4.4.2.1 Petitions submitted by individuals must come from their team's designated Team Rep.
- 4.4.3 The complete petition must contain all of the following information:
 - 4.4.3.1 All information relevant to the requested petition;
 - 4.4.3.2 The name, telephone number and e-mail address of the petitioner;
 - 4.4.3.3 The appropriate Team Rep of the athletic, club sports, or student club department that is responsible for supervising the athlete's team;
 - 4.4.3.4 All petitions will be reviewed by the CC and will be resolved within 30 days if the petition is determined to be complete and no additional information is required.
- 4.4.4 If the petition to the CC is denied, an appeal to the USAT Board of Hearings and Appeals may be filed as outlined in the USAT Competitive Rules, Article XI.
 - 4.4.4.1 An appeal shall not be heard by the USAT Board of Directors until the petition has first been ruled on by the CC.
 - 4.4.4.2 Decisions made by the USAT Board of Directors are final and there shall be no further appeals.

5. COLLEGIATE TRIATHLON AT THE REGIONAL/CONFERENCE LEVEL

5.1. CONFERENCES & CONFERENCE DIRECTORS

- 5.1.1. Collegiate triathlon is divided into Collegiate Conferences for ease of administration.
- 5.1.2. Generally, a Conference will fall primarily within the jurisdiction of a Collegiate Commissioner's USAT Region.
 - 5.1.2.1. In some circumstances, teams from one Region may request to be affiliated with and compete within a neighboring Conference. In these cases, a formal application will be filed with both Regional Commissioners and, if approved, these teams will fall under the guidance and representation of their new Conference.
- 5.1.3. The name and location of the current Conferences are depicted in the following map:

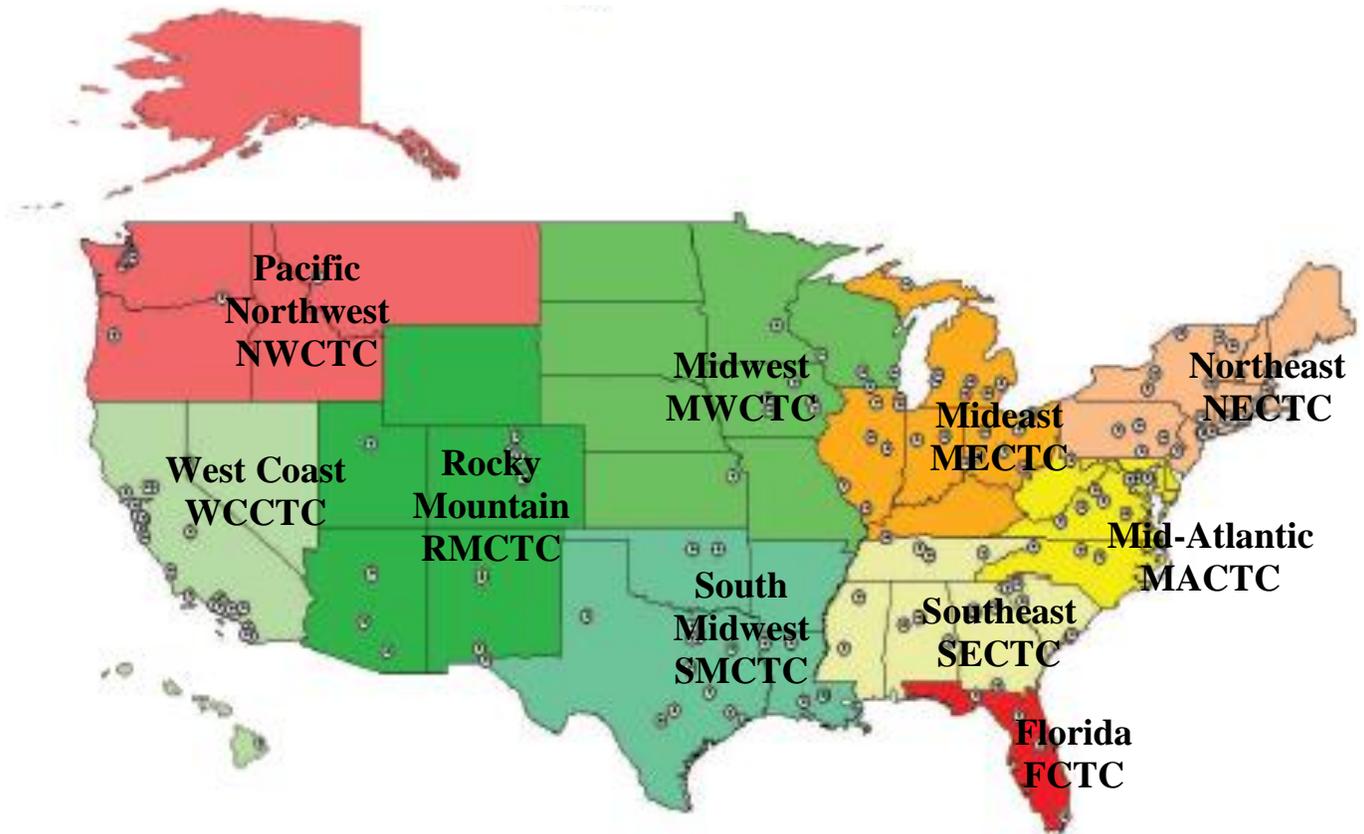


Figure 2: Breakdown of the Collegiate Conferences

- 5.1.4. Each Conference should have an approved set of Competitive Rules that are consistent with and based upon the CTA Competitive Rules for Collegiate Triathlon.
 - 5.1.4.1. The CTA Rules are set as general guidelines and as minimum standards upon which Conference rules should be established.
 - 5.1.4.2. Conference rules may not establish lower standards than those set forth within these CTA Rules.
 - 5.1.4.3. Minor variations may be permitted based upon site specific, unique or special circumstances within specific Regions/Conferences.
 - 5.1.4.4. Individual Conferences may enact rules that supersede these Rules only if such superseding rules are approved by the CC.
 - 5.1.4.5. No Conference rule may supersede or over-rule a CTA Rule.
- 5.1.5. Each Conference is administered by a representative (“**Conference Director**”) elected by Team Reps from each school within the Conference.
 - 5.1.5.1. A Conference Director should be a recognized athlete, coach, or alumni of a team in the Conference.
 - 5.1.5.2. Conference Directors may serve up to a two-year term before a subsequent election must be held.
 - 5.1.5.3. Conference Directors are eligible to run for consecutive terms and have no term limit.
 - 5.1.5.4. A Team Rep must be recognized by their respective team in order to be authorized to serve and/or represent the school to the CTA.

- 5.1.6. If a Conference fails to elect a Conference Director, the Regional Commissioner may either serve as, or chose to appoint an interim Conference Director until a formal election can be held.
- 5.1.7. Generally, each Team will belong to the Conference in the Region within which its School is geographically located.
- 5.1.8. A Team may petition for an exception to leave their geographically designated Conference by completing the steps outlined below:
 - 5.1.8.1. Fill out the USAT Collegiate “Change of Conference” form, which can be found on the USAT Collegiate Triathlon Association website and is available upon request from the Regional Commissioner.
 - 5.1.8.2. Send the completed form to the Conference Director of the Conference to be joined.
 - 5.1.8.3. Send a copy of this form to the Conference Director of the Conference the team is currently affiliated with.
 - 5.1.8.4. Both Conference Directors and the Regional Commissioners will discuss the proposed move and a decision will be reached.
- 5.1.9. Each Conference Director shall conduct a Conference meeting at least annually to discuss the issues of their Conference, as well as to schedule the upcoming official race season in cooperation with the Regional Commissioner.
 - 5.1.9.1. A minimum of three weeks written notice shall be given to each team in the Conference prior to the meeting.
 - 5.1.9.2. Teams should request to place items for discussion on the agenda no later than two weeks prior to the meeting.
 - 5.1.9.3. The agenda shall be distributed to all Team Reps the week prior to the meeting.
 - 5.1.9.4. Minutes from Conference meetings shall be sent out to all Team Reps and to the Regional Commissioner no later than 10 days after Conference meetings.
- 5.1.10. Each Conference is governed by the vote of the Team Reps in that Conference. Each issue brought to a vote at a Conference meeting shall receive one vote from each team.
- 5.1.11. There shall be no annual fee for membership in a Conference.
 - 5.1.11.1. However, each Conference may determine appropriate surcharges and late fees if approved by a majority vote of each Conference school each year such fees are proposed.

Additional information on the proper administration of the Conferences and the role of the Conference Directors can be obtained from the CC Chair or the Collegiate Triathlon Manager.

5.2. TEAMS

- 5.2.1. To participate and score in Collegiate Triathlon Association races:
 - 5.2.1.1. A team must be officially recognized and be in good standing with its school to participate in collegiate triathlon both at the Conference and at the National level.
 - 5.2.1.2. A team must be a member in good standing in its Conference, having submitted all proper paperwork, team roster and communications with the Conference Director, Regional Collegiate Commissioner and/or USAT staff.

- 5.2.1.3. A team must be a USA Triathlon member club in good standing, having submitted the appropriate club application and having paid the appropriate club fee to USA Triathlon.
- 5.2.2. Schools that have more than one geographically separate and distinct campus, each of which grants a separate degree or has a separate and distinct athletic department, must develop a separate team for each such campus location.
 - 5.2.2.1. Branch campuses are exempt from this provision, but individual athletes must still meet eligibility requirements in Section 5.3.
- 5.2.3. For purposes of collegiate triathlon and USAT record keeping, each team's name will be the name of the team's school, as recorded in IPEDS.
 - 5.2.3.1. It is the athlete's responsibility to ensure that they are registered under the appropriate team name.
- 5.2.4. Teams that do not follow and enforce athlete eligibility guidelines are subject to sanctioning as outlined in section 4.2.

5.3. ATHLETES

- 5.3.1. To participate as a collegiate triathlete in CTA events an athlete must meet the following requirements:
 - 5.3.1.1. Be a full-time student in good standing at the School that will grant their degree, as defined by the Bursar, or Office of the Registrar at that school;
 - 5.3.1.2. Be a member in good standing of the team at the school at which they are enrolled as a full-time student;
 - 5.3.1.3. Be a member in good standing of Collegiate Triathlon;
 - 5.3.1.4. Be an annual member of USA Triathlon
- 5.3.2. No school or team may develop eligibility requirements that unduly hamper or deny any student at such school from participating as an athlete for such team when the student otherwise satisfies the eligibility requirements of these CTA Rules.
- 5.3.3. Current and former Elite triathletes, who otherwise satisfy the eligibility requirements of these CTA Rules, are allowed to compete in collegiate triathlon events.
- 5.3.4. International students, who otherwise satisfy all of the eligibility requirements of these Rules, are allowed to compete in collegiate triathlon events, including the annual Collegiate Triathlon National Championships.

6. UNIFORMS & EQUIPMENT

6.1. TEAM UNIFORM

- 6.1.1. All athletes racing on behalf of their team must wear an official team uniform for the duration (race start to finish) of the race that includes a top that covers their torso.
 - 6.1.1.1. Tri shorts/tri top combo that covers the stomach is acceptable.
 - 6.1.1.2. Front zippers are allowed.

6.2. TEAM NAMES

- 6.2.1. The school's name, nickname, or initials must appear on the team's uniform and must be the largest and most prominent lettering or image on the uniform.
 - 6.2.1.1. Sponsor's logos may appear in addition, provided they are smaller than the school name, nickname, or initials. No limitations apply with respect to logo placements.

- 6.2.1.2. Sponsor logos may be no larger than half the size of the school name or initials.

6.3. EXCEPTIONS

- 6.3.1. Athletes from a team that is the defending National Champion team have the option to wear their team's official uniform or a uniform designating their National Champion status.
- 6.3.2. In cases of inclement weather, a lightweight jacket may be worn, but the school name or initials must still be clearly visible elsewhere on the athlete at all times during the bike and run portion of the race.

6.4. PENALTIES

- 6.4.1. Athletes who do not follow these standards will face the following penalties:
 - 6.4.1.1. If an athlete or a team is not in compliance with the Rules governing legal uniforms, they will not be included in the final race standings and all other individuals will be moved up.
 - 6.4.1.2. The results for these athletes will be displayed separately from the remainder of the race results.

6.5. USAT RULES COMPLIANCE

- 6.5.1. All race equipment must be in compliance with USAT Competitive Rules.

6.6. LEGAL EQUIPMENT

- 6.6.1. At the Collegiate National Championships, athletes must race on a traditional road or triathlon bicycle.
 - 6.6.1.1. Mountain bikes, cyclocross bikes, hybrids and cruisers are not permitted.
 - 6.6.1.2. Interpretations on bike eligibility may be determined in advance (minimum time = 1 week) by sending a photo/description of the make & model of the bike to the CC Chair.

7. CONFERENCE RACING

7.1. GENERAL

- 7.1.1. Unless otherwise stated in these Rules, CTA races follow the racing rules and regulations of USA Triathlon. It is each athlete's responsibility to understand USA Triathlon Competitive Rules and the CTA Rules.
- 7.1.2. Collegiate athletes may not accept individual cash prizes at collegiate triathlon races or events. Cash awards may only be payable to an entire team (e.g., Nationals top 5 teams).
- 7.1.3. Merchandise awards may be accepted at by individual athletes at CTA events.

7.2. CONFERENCE EVENTS

- 7.2.1. The racing season for each Conference begins immediately after Nationals and concludes with Nationals of the following year.
- 7.2.2. Conference events must include at least two of the following disciplines: swimming, cycling, or running.
 - 7.2.2.1. Two thirds of officially scheduled Conference events must be designated as triathlon events. If the race is later altered (in length or disciplines used) it may still be considered a triathlon for scoring purposes only if such alteration is dictated by a legitimate safety concern arising on the day of the event.

- 7.2.3. All Conference events must be sanctioned by USA Triathlon to be eligible for scoring.
- 7.2.4. The Conference racing schedule must be approved by the Regional Commissioner or the CC Chair in their absence.
- 7.2.5. The total distance covered by athletes in each discipline may not exceed the ranges recommended by USAT for Intermediate distance races: Swim: 1.1 – 2.0 km. Bike: 30.1 – 50 km. Run: 6.4 – 12.8 km, unless a petition for a longer distance has been filed and approved through the Regional Collegiate Commissioner and the CC.

7.3. ELIGIBILITY

- 7.3.1. Athletes cannot score points for two institutions in the same racing season unless an Athlete academically transfers to a different institution.
- 7.3.2. If an Athlete has changed Teams (through transfer or after graduation) they must compete for the Team in which they are currently enrolled as a full-time student.
- 7.3.3. If an Athlete graduates in a spring quarter or summer session that extends beyond the Collegiate National Championships, they will be eligible to compete in the following season of Conference racing until they officially graduate.
- 7.3.4. Interpretations of these eligibility requirements may be determined by the Chair of the CC.

7.4. CONFERENCE SCORING

- 7.4.1. Each Conference shall develop a scoring system that uses the following as a minimum guideline.
- 7.4.2. Each Conference racing season shall consist of both a team and an individual athlete competition.
- 7.4.3. Conference Individual Points. Individual points at each event are awarded separately to males and female athletes on a linear scale as follows:

Place	Points		Place	Points
1	100		8	86
2	98		9	84
3	96		10	82
4	94		20	62
5	92		30	42
6	90		40	22
7	88		50	2

- 7.4.4. Conference Team Points. Team points at each event are awarded separately to each male and female team on a linear scale according to the following table:

Place	Points
1	100
2	90
3	80
4	70
5	60

6	50
7	40
8	30
9	20
10	10

- 7.4.5 Scoring for both the male teams and female teams is calculated by combining the top 4 or 5 individual points for each team member for a school. Male and female teams score separately. Conferences may decide the scoring depth of 4 or 5 deep, but must score consistently throughout the season, with the exception of the Nationals Championship, which is currently scored 4 deep for each team.

7.5. CONFERENCE CHAMPIONSHIPS

- 7.5.1. Each USAT Collegiate Conference is required to hold an annual Conference Championship race.
- 7.5.2. A Conference may choose to allow point bonuses at Conference Championships, up to a maximum of double the normal points, and may set standards for earning those points.
- 7.5.2.1. Bonus points for other events must be voted on and approved annually by the Team Reps, may include ‘primes’ and/or point bonuses for fastest splits in particular disciplines of the race.

8.0. NATIONAL CHAMPIONSHIPS

8.1. TEAM AND INDIVIDUAL ELIGIBILITY

- 8.1.1. Each athlete and each team must satisfy all applicable eligibility requirements set forth within these Rules.
- 8.1.2. Each athlete must be enrolled as a full-time student, as defined by their school, and must be in good standing financially, academically, and disciplinarily during the Championship eligibility period.
- 8.1.2.1. A full-time student-athlete, who completes degree requirements for an advanced degree during the fall or winter, is eligible to compete in the National Championship held the same academic year.
- 8.1.2.2. An athlete, who was a full-time student in the fall semester or winter quarter, but is not a full-time student at the time of the National Championship is not eligible to compete at the Championship race if they did not complete their degree requirements.
- 8.1.3. After graduation, if an athlete has changed teams they must compete for the team in which they are currently enrolled as a full-time student.
- 8.1.4. A team or their designated Team Rep must provide proof of eligibility (student ID and transcript, letter from the Office of the Registrar, etc.) for all student-athletes racing in the National Championships for that school. Documentation must indicate that the athlete meets the requirements set forth above (subject to verification by the Bursar or Registrar).
- 8.1.5. Each athlete must be 28 years old or under on the day of the National Championships in order to compete in the National Championship race.
- 8.1.6. An athlete and team must also meet the criteria set forth in section 8.3 (Conference Slot Distribution) to be eligible to compete at the National Championships.

- 8.1.7. Petitions regarding athlete or team eligibility for a National Championship that may result in an athlete or team not competing must be filed by one week prior the day of the National Championships. The CC Chair shall rule on all such eligibility issues.

8.2. NATIONAL SLOT ALLOCATION

- 8.2.1. General Overview. This allocation procedure was developed by the CC and approved by USA Triathlon. The goal of implementing the allocation procedure is to increase the quality of competition at the Collegiate National Championship, increase the importance of racing within Conferences, have a more organized Conference structure across the Nation, and further the growth of triathlon at the collegiate level. The slot allocation process is based on a mathematical formula that determines the number of slots distributed to each Conference. It is then up to each Conference to determine how to distribute the slots among the athletes and teams within their respective Conference within the guidelines set forth by the Collegiate Commission.
- 8.2.1.1 Slot allocations will be calculated at the annual Collegiate Summit Meeting each year based on Conference participation totals from the previous racing season.
- 8.2.1.2 Conference Directors will then be notified of their slot allocations for advance planning.
- 8.2.1.3 The total number of individual spaces (slots) within the transition area at Nationals will be reserved 55% to males and 45% to females.
- 8.2.1.3.1 The gender breakdown was set by the CC based on previous collegiate triathlon participation ratios. The gender breakdown will be reviewed annually by the CC using gender totals obtained from Conference participation ratios nationally.
- 8.2.1.4 Of the total number of reserved male and female slots, 80% will be allocated for full male teams and full female teams.
- 8.2.1.4.1 Male and female teams from the same school must qualify separately.
- 8.2.1.4.2 A full "team" consists of allocated slots for 7 individuals.
- 8.2.1.5 Of the total number of reserved male and female slots, 10% will be allocated as individual males and individual females whose schools do not automatically qualify a full team from their respective Conference.
- 8.2.1.5.1 An "Individual" slot may be used by athletes from schools that do not receive a "Team" slot, or are not able to field enough athletes meeting the minimum scoring depth at Nationals.
- 8.2.1.5.2 If a school does not receive a "Team" slot from their Conference that school may still be able to obtain "Individual" slots to send enough athletes to meet the minimum Nationals scoring depth of 4.
- 8.2.1.6 Of the total number of slots reserved for male and female slots, the final 10% will be allocated as "At-large" teams, which will be distributed at the discretion of the CC.

8.2.1.7 At the discretion of the CC, National allocation of Conference slots and procedures for Conferences to distribute those slots are subject to modification and adjustment.

8.2.2 Team Slot Distribution

8.2.2.1 Each official USAT Collegiate Conference will be allocated Team slots via a slot allocation formula (see Appendix A).

8.2.2.2 Teams must qualify for the Collegiate National Championships through membership within and annual participation in an official USAT Conference.

8.2.2.3 The allocation formula factors three (3) separate variables in order to calculate the slot allocations for each Conference;

8.2.2.4 “EQUAL” allocation between each Conference;

An equal number of slots allocated to all recognized USAT Conferences.

8.2.2.5 “STRENGTH” of the Conference;

To be determined from Conference results at the previous year’s Nationals.

8.2.2.6 “SIZE” of the Conference as compared to all other Conferences;

To be determined by the number of registered collegiate teams in each Conference from the previous season.

8.2.2.7 The weight of each variable will be determined annually by the CC.

The current default setting for these 3 variables is:

- 1/3 EQUAL
- 1/3 STRENGTH
- 1/3 SIZE

8.2.3 Individual Slot Allocation

8.2.3.1 Individual slot allocation will be calculated using a formula similar to that used for Teams (see Appendix B).

8.2.3.2 Each official USAT Conference will be awarded Individual slots.

8.2.3.3 The allocation formula factors the same three (3) variables to determine Individual slot allocations for each Conference;

8.2.3.4 “EQUAL” distribution between each Conference;

An equal number of slots allocated to all official USAT Conferences.

8.2.3.5 “STRENGTH” of the Conference;

To be determined from Conference results at the previous year’s Nationals.

8.2.3.6 “SIZE” of the Conference as compared to all other Conferences;

To be determined by the number of Individual “active” competitors in each Conference from the previous season. An “active” competitor is defined as a student-athlete with an Annual USAT membership and having competed in at least one official Conference event.

8.2.3.7 The weight of each variable will be determined annually by the CC.

The current default setting for these 3 variables is:

- 1/3 EQUAL
- 1/3 STRENGTH
- 1/3 SIZE

8.2.4 At-Large Slot Distribution

- 8.2.4.1 At-Large Team slots will be allocated to Conferences at the discretion of the CC and is based upon demonstrated need (see Appendix C).
- 8.2.4.2 At-Large slots may go to Teams who are geographically isolated from their respective USAT Conference.
- 8.2.4.3 At-Large slots may also be allocated to specific Conferences based upon:
 - 8.2.4.3.1 The location of Nationals (i.e., more slots to the Conference hosting Nationals and/or to adjacent Conferences);
 - 8.2.4.3.2 Unexpected growth and participation in a particular Conference;
 - 8.2.4.3.3 Other, unspecified special circumstances and factors as determined by the CC.

8.3 CONFERENCE SLOT DISTRIBUTION. The following is the minimum guidelines for distribution of athlete slots at the Conference-level. These guidelines are intended to provide the framework for distribution while allowing for some variation of slot distribution across conferences.

- 8.3.1 At least 80% of Team slots must be allocated via the Conference Team Omnium.
- 8.3.2 10% of assigned slots to be distributed via:
 - 8.3.2.1 Roll-down spots to the Individual Omnium; - OR -
 - 8.3.2.2 Non-Conference Championship race winners & special bonus slots.
- 8.3.3 Any Team slot(s) not distributed via the Team Omnium shall be re-assigned for Individual allocation.
- 8.3.4 The remaining 10% of At-large slots shall be held initially for special distribution (e.g., extraneous cases) and later re-assigned to Individual allocation.
- 8.3.5 Teams awarded a designated number of slots (i.e., the standard 7 slots) are not committed to using those slots for the athletes who placed the highest in the Individual Omnium.
 - 8.3.5.1 Once slots are awarded to Teams, they are to be used at the Teams' discretion for assignment to individual athletes to represent their school at the Nationals Championship.
 - 8.3.5.2 However, to be eligible to compete at the National Championships, all athletes must have competed in and completed at least one Conference race.
 - 8.3.5.3 Incoming freshmen may satisfy the above requirement by racing at a Conference event, as a non-scoring, prior to officially enrolling in the school.
- 8.3.6 A team may be able to earn bonus spots for the National Championship race, but in no case shall a team be awarded more than 12 spots per gender for the National Championship race.
- 8.3.7 Only one Team from a school may be entered in National Championships even if the school is capable of entering multiple teams (i.e., 2 separate teams of 5-6 athletes).
- 8.3.8 Teams not participating in a Conference that holds a Conference Championship will not be eligible for slots under this procedure and must apply through their Regional Commissioner for an At-large slot distribution.

8.4. REGISTRATION

- 8.4.1. Teams that qualify for the Collegiate National Championship shall register online through a USA Triathlon sponsored and designed website.
- 8.4.2. The online registration tool shall allow Teams to rank their athletes for seeding purposes.
- 8.4.3. During registration each team shall rank their athletes from fastest to slowest.
- 8.4.4. Space will be provide for a comment area for each Team to specify any unique circumstances to be considered during the seeding process that may include requests for:
 - 8.4.4.4. Multiple athletes to be placed in the first wave.
 - 8.4.4.5. Slower athletes to be placed in later waves.

8.5. TEAM SCORING

- 8.5.1. A school with a minimum of four (4) male finishers has an official “**Full Men’s Team**”.
- 8.5.2. A school with a minimum of four (4) female finishers has an official “**Full Women’s Team**”.
- 8.5.3. A school with both a Full Men’s Team and a Full Women’s Team has an official “**Full Team**”.
- 8.5.4. The official place of the first four (4) finishing women from each Full Women’s Team will be added together to determine the Full Women’s Team score. The lowest Full Women’s Team score will win the Women’s Team Competition.
 - 8.5.4.1 The 5th female on each Team will be used as a tie-breaker, if needed. If a Team does not have a 5th female, the tiebreaker will go to the team with a 5th place Athlete.
 - 8.5.4.2 If neither team has a 5th female finisher, the tiebreaker shall be decided by the place of the 4th place female finishers.
- 8.5.5. The official place of the first four (4) finishing men from each Full Men’s Team will be added together to determine the Full Men’s Team score. The lowest Full Men’s Team score will win the Men’s Team Competition.
 - 8.5.5.1. The 5th male on each Team will be used as a tie-breaker, if needed. If a Team does not have a 5th male, the tiebreaker will go to the team with a 5th place Athlete.
 - 8.5.5.2. If neither team has a 5th male finisher, the tiebreaker shall be decided by the place of the 4th place male finishers.
- 8.5.6. The ranking of women and men will be separate, so both the first woman and the first man will have a rank of one (1).
- 8.5.7. All Athletes will be included in the individual results and will be eligible for individual awards.
- 8.5.8. Individuals who are NOT part of a Full Team will NOT be assigned a point total for the determination of Team scores.
 - 8.5.8.1. All other Athletes from full Teams will be moved up once non-scoring Athletes are removed from the Team scoring.
- 8.5.9. A Full Team score is determined by adding the Full Women’s Team score and Full Men’s Team score together. The National Team Champion is the team with the lowest score.

- 8.5.9.1. The 5th male & female (combined) on each Team will be used as a tie-breaker, if needed.
 - 8.5.9.1.1. If a Team does not have both the 5th male & female, the higher place automatically goes to the team with both 5th place athletes.
 - 8.5.9.1.2. If the tied Teams have only one 5th place finisher, the lowest finishing position will decide the higher place.
 - 8.5.9.1.3. If neither Team has both 5th male & female finishers, the higher place will be determined by the positions of the 4th place athletes.
- 8.5.9.2. It is the duty of the Chair to ensure the annual National Championships are scored correctly.

8.6. WAVES

- 8.6.1. No more than 150 athletes per wave should be allowed in each male or female wave at the National Championships.
- 8.6.2. In special circumstances, USAT may chose to seek a Rules waiver to exceed the 150 person wave limit to allow for larger starting waves, or a mass start if space and course design safely allow it.
- 8.6.3. Waves shall be determined by gender, generally with the men starting first.

8.7. SEEDING

- 8.7.1 Athletes competing in the National Championship shall be seeded in waves according to the ranking provided by their Team during registration. Earlier waves shall have the faster athletes while the later waves shall have the slower athletes.
- 8.7.2 Only Teams that field a Full Men's or Women's Team will be guaranteed one male in each of the first two male waves and/or one female athlete in each of the first two female waves. If room allows, additional individuals may be added to the first wave, including athletes from schools without a Full Team, and/or a second male or female from the same school.
- 8.7.3 A Team may request (using the comment box during the registration process) that their second ranked athlete be placed in the first wave if BOTH athletes wishing to be in that wave meet any of the following criteria:
 - 8.7.3.1 The athlete submits proof of an Elite card that is valid on the day of the National Championship;
 - 8.7.3.2 The athlete submits proof of a top 5 overall finish at their respective Conference Championship;
 - 8.7.3.3 The athlete has won their respective Conference division (male or female) at an official Conference event.
 - 8.7.3.4 Top 5% gender finisher from the previous year's Collegiate National Championships.
- 8.7.4 If a Team is granted an exception to have two athletes in the first wave, subsequent athletes will also be allowed to move up into vacated waves.
- 8.7.5 Any Team that does not have a full Team may request (using the comment box during the registration process) that their top-ranked athlete be placed in the first wave if that athlete meets the aforementioned criteria above.

8.7.6 Any Team may request (using the comment box during the online registration process) that their athletes be placed in slower waves. The time recommendation table below may be used as a guide for teams to determine suitable wave placement for their team members. However, the table **is not** used by USAT to determine final wave placements. If a team is considering whether they should request an athlete be seeded in waves 1-3, the following time recommendations should be considered.

Wave	Male		Female	
	Overall Intermediate Time	1500m Swim Time	Overall Intermediate Time	1500m Swim Time
1	1:50 – 2:05	Under 21 min	2:05 – 2:20	Under 23 min
2	2:05 – 2:10	Under 23 min	2:20 – 2:30	Under 25 min
3	2:10 – 2:15	Under 25 min	2:30 – 2:45	Under 27 min

8.8 INDIVIDUAL SCORING

- 8.8.1 The first male finisher is recognized as the male Collegiate National Champion. The second and third male finishers shall also be recognized at the awards ceremony.
- 8.8.2 The first female finisher is recognized as the female Collegiate National Champion. The second and third female finisher shall also be recognized at the award ceremony.
- 8.8.3 The top 3 individual winners will also be recognized in the following Divisions:
- 8.8.3.1 Male Undergraduate;
 - 8.8.3.2 Female Undergraduate;
 - 8.8.3.3 Male Graduate;
 - 8.8.3.4 Female Graduate.

Appendix A – Team Slot Allocation Formula

$$X = [(K/3)*(1/C)] + u + [(K/3)*(t/T)]$$

where, $X = 1/3$ Equal + $1/3$ Strength + $1/3$ Size

and, $K = \#$ of full “specific gender” (male or female) Teams that the Transition area will hold.

- C = # of Conferences that hold a Conference Championship
- u = # of Teams a Conference has in the top 1/3 at previous Nationals
- t = # of male or female Teams in the Conference
- T = # of Teams from all the Conferences combined

Step 1: Race Size Assessment

- Determine the size and maximum capacity of the Transition Area.
 - i.e., 1,400 total athletes for this example.
- 55% Male / 45% Female split.
 - i.e., 770 male athletes and 630 female athletes for this example.

Step 2: Initial Split

- 80% of the slots get distributed among all 10 conferences for **Teams**.
 - $80\% * 770$ slots = 616 slots, or, 88 full male Teams of 7. Therefore, $K=88$ for males.
 - $80\% * 630$ slots = 504 slots, or 72 full female Teams of 7. Therefore, $K=72$ for females.

Step 3: Equation for men’s Team Slots

- Overall Formula: $X = [(K/3)*(1/C)] + u + [(K/3)*(t/T)]$
- Simplified explanation of: $X = 1/3$ Equal + $1/3$ Strength + $1/3$ Size
 - Equal = An equal allocation across all USAT Conference
 - Strength = The previous year’s Conference performance at Nationals
 - Size = The size of Conference in previous year
- This formula is recalculated for each Conference and separately for both the males and females.

First Term: $[(K/3)*(1/C)]$: distributes 1/3 of male and female Team slots equally to each Conference.

- $K = 88$ for full male Teams, and 72 for female Teams (See Step 2)
- $C = 10$ The number of Conferences that host Conference Championships
 - Males = $[(88/3)*(1/10)] = 2.93$ full teams, rounded up to 3
 - Females = $[(72/3)*(1/10)] = 2.4$ full teams, rounded up to 3
- Therefore, each Conference gets 3 full male and 3 full female Team bids (21 slots each) automatically.

Second Term (**u**): distributes the male and female Team slots based on Conference strength.

- $u =$ the number of Teams each Conference has in the top third ($K/3$) at Nationals the previous year
 - The term “u” will vary for each Conference.
- $K = 88$, as before for males and 72 for females

- $88/3 = 29.33$ Rounds up to 30*
- $72/3 = 24$ Stays even at 24
- In this example: “u” is the number of male or female Teams each Conference has in the top 30 male or top 24 female Teams at Nationals the previous year.

Third Term: $[(K/3)*(t/T)]$: distributes 1/3 of the male or female Team slots based on Conference size.

- $K = 88$ (as before for males) – and – 72 for females
- $t =$ the number of male or female Teams in the Conference
- $T =$ the total combined number of Teams from all USAT Conferences
- ❖ This number varies annually per Conference and is dependent upon how many Teams are registered as “Club Teams” with USAT nationally.

* Note: Minor details, such as rounding results up or down, will be determined for each part of the formula by the CC.

Appendix B - Equation for Individual Slots

$$Y = [(L/3)*(1/D)] + b + [(L/3)*(a/A)]$$

where, $Y = 1/3 \text{ Equal} + 1/3 \text{ Strength} + 1/3 \text{ Size}$

and, $L = \# \text{ of Individuals slots}$

$D = \# \text{ of Conferences that hold a Conference Championship}$

$b = \# \text{ of Individuals (male or female) each Conference has in the } 1/3 \text{ at previous Nationals}$

$a = \# \text{ of active male or females athletes in the Conference}$

$A = \text{the total combined } \# \text{ of active male or female athletes from all the USAT Conferences}$

Step 1: Race Size Assessment

- Determine the size and maximum capacity of the Transition Area.
 - i.e. 1,400 total athletes for this example.
- 55% Male / 45% Female split.
 - i.e. 770 male athletes and 630 female athletes for this example

Step 2: Initial Split

- 10% of the slots get distributed among all 10 Conferences for Individuals.
 - $10\% * 770 = 77$ slots for males. Therefore, $L = 77$ for males.
 - $10\% * 630 = 63$ slots for females. Therefore, $L = 63$ for females.

Step 3: Equation for Male and Female Individual Slots

- Overall Formula: $Y = [(L/3)*(1/D)] + b + [(L/3)*(a/A)]$
- Simplified explanation of: $Y = 1/3 \text{ Equal} + 1/3 \text{ Strength} + 1/3 \text{ Size}$
 - Equal = equal distribution across all Conference
 - Strength = previous year's Conference performance at Nationals
 - Size = size of Conference in previous year
- This formula is recalculated for each Conference for both the males and females.

First Term: $[(L/3)*(1/D)]$: distributes 1/3 of the male and female Individual slots equally to each Conference.

- $L = 77$ for the number male Individuals and 63 for the female Individuals (see Step 2 above).
- $D = 10$ - The total number of Conferences
- $[(77/3)*(1/10)] = 2.56$ Individual slots, rounded up to 3 for males
- $[(63/3)*(1/10)] = 2.1$ Individual slots, rounded up to 3 for females
- Therefore, each conference gets 3 Individual bids automatically for both male and female Individuals.

Second Term (**b**): distributes the Individual slots based on Conference strength.

- $b = \# \text{ of Individuals each Conference has in the top third } (L/3) \text{ Individuals at the previous year's Nationals for both males and females separately.}$
 - Top 26 males for this example; and
 - Top 21 females.

Third Term: $[(L/3)*(a/A)]$: distributes 1/3 of the Individual male slots based on Conference size.

- $L = 77$, as before for males – and – 63 for females.

- a = the number of “active” male or females athletes in the Conference.
- A = the total number of men or women from all the Conferences combined. This number varies per Conference and is dependent upon the total number of Annual USAT members within each Conference (both male and female are still calculated separately) and is measured nationally.

* Note: To be considered an “active” athlete, an Individual must have competed in at least one (1) official Conference event during the previous race season and must be an Annual USAT member.

** Note: Minor details, such as rounding results up or down, will be determined for each part of the formula by the CC.

Appendix C - Equation for At-Large Slots

At-Large slots are discretionary slots assigned by the CC to Conferences or specific Teams who:

- Cannot compete in a Conference due to demonstrated geographic isolation or hardship (i.e. HI, AK).
- Have a developed Conference but did not host a Conference Championship Race.
- Geographical proximity to the Nationals site creating a “bump” in Conference attendance (i.e., TX schools near Lubbock; AL schools near Tuscaloosa; CA schools near Oceanside).

Step 1: Race Size Assessment

- Determine the size and maximum capacity of the Transition Area.
 - i.e. 1,400 total athletes for this example.
- 55% Male / 45% Female split.
 - i.e. 770 male athletes and 630 female athletes for this example.

Step 2: Initial Split

- 10% of the slots get distributed as “At-Large” Team slots
 - $10\% * 770 = 77$ slots, or 11 full male Teams of 7
 - $10\% * 630 = 63$ slots, or 9 full female Teams of 7

Step 3: Discretionary Allocation by Collegiate Commission

- Evaluation of the computed allocations to each Conference via the formula.
- Discussion of “demonstrated need” or location factors that would require adjusted allocation of additional Team slots to specific Conferences.
- Additional At-Large Team slots will be added to Conference totals and each Conference will be notified of their final Team and Individual slot allocations.

J. Ritterbeck stated that the CTA is requesting that the Board review and provide guidance. The group would like to have a final draft by end of 2011. Bob Wendling said that Charlie Crawford, Commissioner of Officials, had the opportunity to provide an opinion and provided comments. The Governance Committee, to include the USA Triathlon President and an Attorney will review. If need be, the discussion on this subject can continue at the in-person Board meeting in Tucson.

Action item: Governance Committee will review and provide a mark-up for Board consideration..

Elite World Championships Qualification



2011 World Championship Elite Qualification Information v3.16.2011.doc

v3.16.11

ALL PENDING BOARD APPROVAL

Long Course Duathlon (if added to the ITU schedule as proposed) Nationals:

NA

Worlds: Zofingen, Switzerland/ September 4th, 2011

Worlds Qualification Procedure: The top 2 American finishers per gender at the 2011 Powerman AL Duathlon (March 27th, 2011) will qualify for the Elite Team with roll downs through 8th place overall. Unfilled slots will be selected via resume submission. Resumes must be submitted to the National Office no later than July 1st, 2011.

Athlete Support: 2 athletes to receive funding. 4 athletes may be selected via resume but will receive no upfront funding. There will be an opportunity for all athletes to earn a performance bonus. Qualified athletes will receive \$1200 travel stipend, uniform as well as paid entry.

Short Course Duathlon

Nationals: Tucson, AZ (non-drafting)/ April 30th, 2011

Worlds: Gijon, Spain (drafting)/ September 24th, 2011

Worlds Qualification Procedure: The top 4 American finishers per gender at the 2011 Tucson event will qualify for the Elite Team with roll downs through 6th place overall. Unfilled slots will be selected via resume submission. Resumes must be submitted to the National Office no later than May 15th, 2011.

Athlete Support: 4 athletes to receive funding. 2 athletes may be selected via resume but will receive no upfront funding. There will be an opportunity for all athletes to earn a performance bonus. Qualified athletes will receive \$1200 travel stipend, uniform as well as paid entry.

Long Course Triathlon

Nationals: NA

Worlds: Henderson, Nevada/ November 5th, 2011

Worlds Qualification Procedure: The top 2 American finishers per gender at the 2011 Wildflower Long Course Triathlon (April 30th, 2011) will qualify for the Elite Team with roll downs through 8th place overall. The top 2 American finishers per gender at the 2011 REV3 Portland (July 10th, 2011) will qualify for the Elite Team with roll downs through 8th place overall. Unfilled slots will be selected via resume submission. Resumes must be submitted to the National Office no later than July 11th, 2011.

Athlete Support: 4 athletes to receive funding. 2 athletes may be selected via resume but will receive no upfront funding. There will be an opportunity for all athletes to earn a performance bonus. Qualified athletes will receive \$1000 travel stipend, uniform as well as paid entry.

Aquathlon

Nationals: NA

Worlds: Beijing, China/ date TBD

Worlds Qualification Procedure: First slots are reserved for members of the 2011 Beijing Elite Triathlon Team as determined by the 2011 World Championship Series Qualification Criteria. Remaining slots unclaimed by 2011 Elite Team members will be offered via resume to athletes who can provide proof of strong run and swim abilities. Resumes must be received by August 15th, 2011. To be eligible for selection an athlete must be a current USA Triathlon elite member. **Athlete Support:** Uniforms and entry fee to be provided. All travel at the expense of the athlete.

Olympic Distance Triathlon

Nationals: TBD

Worlds: Beijing, China/ September 10th-11th, 2011

Worlds Qualification Procedure: This Team will be selected according to World Championship Series Event qualification information. Please refer to the World Championship Series Event qualification information posted at the website. Athletes MUST submit their name for consideration.

Sprint Triathlon (Individual and Team)

Nationals: NA at this time

Worlds: Lausanne, Switzerland/ August 20-21, 2011

Worlds Qualification Procedure: This Team will be selected according to World Cup Event qualification information. Please refer to the World Cup Event qualification information posted at the website. Athletes MUST submit their name for consideration.

Athlete Support: Qualified athletes will receive \$1200 travel stipend, uniform as well as paid entry.

Eric Averill moved that the Elite World Championships Qualification be approved.
Kevin Smeltzer seconded the motion.

Motion passed unanimously with no abstentions.

Race Series Initiative

Celeste Callahan stated that preliminary discussions are underway regarding the Tri Race Series.

Independent Director

The Nominating and Governance committee reported that it concluded the following at a meeting regarding the election of an independent director:

1. That the term independent director should be interpreted according to the Bylaws which include no exclusion for a background in triathlon, or USAT membership.
2. That although no specific trait was identified, it was suggested that the best trait for a director may be expertise in leadership or governance.
3. That diversity should be a desirable goal but not the main determinant in the selection.

The President requested that the committee convene after two more weeks of accepting nominations for the directorship and choose 2-3 candidates for the board to vote upon at Tucson.

The committee will meet on April 26.

Celeste Callahan moved that the meeting be adjourned. Eric Averill seconded the motion.

Motion passed.

Meeting adjourned at 7:30 pm MDT.