



USAT Paratriathlon Committee Meeting
11/25/13 minutes

1. Review minutes from last meeting
 - a. Deanna will resend October minutes
 - b. submit changes as needed
2. budget
 - a. our budget for 2014 was approved in full
 - i. we have money to support (travel to) military camps, not fund them
 - ii. if the military camps are not funded by sources external to us, it is possible that we will try to find money to fund one or two
 - iii. we are hoping that the camps will be funded externally
 - b. we need to thoughtfully spend remaining \$2000 in budget
 - i. Travis proposes an end of year holiday email or snail mail that tells athletes about the work we've done. CAF does this as a means of staying in touch.
 - ii. Mike says regions can carry money across budget years, so we could possibly open a grant to submissions from the regions
 1. Travis points out that some regions spend budgets more responsibly than others, and some regions also don't have strong representation at the moment
 - iii. Keri – we could possibly use the money to buy equipment
 1. There may not be too many types of equipment would be helpful for us to have as a committee
 - iv. Amanda
 1. we could go back to the original idea of buying some things for nationals next year
 2. One small problem is that the logo for nationals next year is not finalized yet
 3. could buy the visors now and then get them embroidered
 - v. Deanna – could use money for cooler prizes for podium finishers at nationals
 1. Money may be better spent buying something that benefits all athletes
 - vi. Travis - could spend money on educational materials for race directors
 1. need to focus on the fact that our mission is education. We would do well to spend money on education and outreach.
3. Paratriathlete cards for USAT
 - a. still hoping to roll these out for 2014
 - b. Keri expressed a desire to clarify some of the descriptions of legal equipment on the informational handout that Amanda drafted
4. Paratriathlon committee nine areas of focus for 2013 – and how we did
 - a. To form an efficient mechanism of communication among committee members. Consider the use of current technology platforms/trends (Internet, mobile applications, blogs, social media) to best support this goal.
 - i. we did good here
 - ii. good publishing of minutes



- b. To meet regularly and consider the best ways of communicating with those interested in paratriathlon as participants, supporters, coaches/trainers, and organizations with programs towards development of the sport.
 - i. Keri thinks that regional development coordinator program helped
 - ii. five regional championships was a good outcome this year
 - iii. we've improved the tools that RD's now have to get paratri friendly race certification
 - iv. mike proposes rating an A
- c. To make timely reports on all committee activities to the Board of Directors and in public forums as appropriate.
 - i. A+
- d. To conduct an in-person mid-year committee meeting at the USA National Paratriathlon Championship (Austin, TX). Conduct an awareness/educational/social "meet-and-greet" with paratriathletes in conjunction with the race.
 - i. we did good here
 - ii. in the future, we need to coordinate with AAC when we select a paratriathlon national championships.
- e. To create a database of US paratriathletes of all ability levels, named races deemed to be "paratriathlon-friendly", and other relevant data for public consumption as appropriate.
 - i. we could do better on this, but we are improving. the athlete database is up to 275 who are active/interested in paratriathlon
 - ii. should be ready to move forward in 2014 with paratriathlon membership
- f. To continue USAT clubs' development of initiatives that has specific focus for integrating paratriathletes into their annual programming.
 - i. Eric and others think we can do better here. There are over 1000 certified triathlon clubs listed on USAT's website. could do this by phone, email, showing up at meetings, etc.
 - ii. committee members could work within their regions to directly contact clubs about including paratriathletes
 - iii. great potential for further grassroots development
 - iv. one barrier is that many of the clubs are small and diffuse. would make sense to target some of the larger, better developed clubs at first.
 - v. we can all agree that this is an area for improvement for next year
 - vi. currently there is a point system to have clubs compete against each other at the regional level
 - 1. we could give them points for including paratriathletes, serving as handlers, etc.
 - 2. we will contact the usat main club coordinator to consider integrating paratriathlon into the point structure
- g. To have a demonstrated presence within the 10 USAT regions that includes: Committee liaison relationships to regional councils, attendance at regional events such as expos, paratriathlon championship races, and educational forums.
 - i. think we did good on this. we made some strides this year, but we could also improve this next year.
 - ii. Mike wants to do better at conveying what areas of the budget can be used for travel within regions to allow committee members to have a more robust presence within our own regions.
 - iii. Amanda says we've also done better at getting paratriathletes on regional councils



- h. Increase membership on the USA Paratriathlon Committee as appropriate to address growing responsibilities, key alignment relationships with the 10 USAT regions, and subject-matter expertise in areas of specific interest for both elite and participatory paratriathletes.
 - i. we've got some room to grow says Mike
 - ii. we may be losing a couple of members
 - iii. We could use a couple of more people on the board to better represent some of the regions that currently lack strong representation
 - iv. we have, however, done good at having people with different areas of expertise and disabilities and such.
 - v. we are generally happy with the level of involvement from our current committee members
 - i. To perform any other duties as specifically requested by the USAT Board of Directors.
 - i. Bob, Jack, and Amanda ask for help occasionally.
 - ii. we are viewed as subject matter experts, so we are expected to weigh-in on different issues that pop up
5. meeting schedule
- a. Will continue with last Monday of the month at 8 pm EST
 - b. Will not have calls for December or May
 - c. Committee members think that current schedule and call time works well, so we will keep it up.
 - d. first call next year will be last Monday in January
6. committee leadership roles
- a. we don't have a treasurer, but USAT / Amanda takes care of it with help from Mike. Mike recommends that we keep this approach.
 - b. Jack moves that we keep the leadership that we have now; Amanda agrees
 - c. We will keep our current structure
7. regional council alignments
- a. NE – Ami will stay
 - b. Mid-Atlantic – Deanna will stay
 - c. South east – Mike will stay
 - d. Florida – Currently covered by Kim, who lives in Mid-atlantic. Kim will stay on board with Florida as long as Florida feels that this is ok.
 - i. One drawback is the travel for Kim to get to FL events, but Hector and Kim have a good working relationship
 - ii. Kim is also on the regional committee in mid atlantic.
 - iii. We aren't ruling out the inclusion of a person from Florida on the national committee
 - e. Mid east – Keri?
 - f. Mid west – who is this?
 - g. south mid west – who is this? Patricia?
 - h. SW - Travis will stay
 - i. Pac NW – Currently represented by Chris, but he may be moving on. Will possibly need another rep. Travis is also lending a hand in Pac NW.
 - j. Rocky mountain – Eric
 - k. Jack ??